

# MAR 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	1	2
					Term II Final Exams/ PT IV Starts for Classes: III-V + Krishan Leela Planning & Script Writing Starts	Summer Camp Planning + Activity Teachers Yearly Plan Split-up.
3	4	5	6	7	8	9
	Bridge Classes for reinforcement of basic concepts of class IX begins + Uploading of Term 2 remarks & Marks on Portal + FA IV for CL: I & II Begins	Online Canva Workshop: Digital Storytelling-Video, Presentation, Comic books and More + Summer Camp Planning + Activity Teachers Yearly Plan Split-up.		Circulars for April & May Activities to be Prepared by In-charge Teachers & Shared with Coords + Circulars for April & May Activities finalized for sharing with parents	Maha Shivratri (Holiday)	Staff Off
10	11	12	13	14	15	16
	Last Date for Term 2 uploading remarks & Marks on Portal + Circulars for April & May Activities to be uploaded	Online Canva Workshop: Capturing Student Learning and Group work -Websites, Whiteboards and Portfolios + Eng. Teachers' to check remarks + Finalizing Summer Camp including Circular	Finalizing Summer Camp including Circular		Special Days of April to be informed to Teachers by Manisha & Activity Teachers Planners to be emailed + Workshop on Emotional Narratives: Using Stories to Foster	Staff Off + CBSE Wrkshp. on Life Skills attended by Ms. Shivika & Ms. Ananya
17	18	19	20	21	22	23
	Attendance Register Completion & Signing (working days coord by Manisha & Kiranpreet) + FA IV for CL: I & II ends + Open Day Extravaganza for Class PK & BK.	Term II Final Exams/ PT IV ends for Classes: III-VIII + Online Canva Workshop: Wow your class with the power of AI - All things Magic		Minor Sheets to be emailed to the CT	Last Date for uploading of marks on ERP + Final Script of Krishan Leela to be compiled	Major and Minor Sheets to be emailed to Prin. & Coord + Pasting of all Term 2 (Major/Minor) in Tchr. Academic Record Register + Final Script of Krishan Leela to be compiled
24	25	26	27	28	29	30
	Holi	Final PTM for Classes: PK-IX + Online Canva Workshop: Create and teach engaging lessons on Canva	Last Date for Completion of Boards + Apr TT & At a Glance to be emailed to Silky & Manisha, CC to Principal + One teacher to another (Notes on Students and Parents) by all teachers	Emailing & Pasting of all Term II (Master Sheets) in Academic Record Register + April TT & At a Glance to be Uploaded.	Good Friday + Orientation (2024-25)	PTM Reports (parents' version & teachers' version) to be emailed to Principal, Manisha & Silky + Cambridge early years webinar
31	1	2	3	4	5	6
Easter Sunday						

# APR 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5	6
	Attendance Register Completion & Signing	New Session Begins (Pre-Nur-X)			+ Innovative version of Thumb and Finger Impression scene for CL: Pre Nur-Prep-II	Staff Off + ICT 360 Online Parent Orientation
7	8	9	10	11	12	13
	HQ Quarterly-planners to be uploaded	Subject Enrichment Activities Schedule of Term I to be complied & shared by CTs with Principal & Coords for CL: I-X Special Assembly on Baisakhi	Pub Speaking Comp for CL: I-X (different Venues)	Id-Ul-Fitr	Special days of May coord by Manisha & Kiranpreet + Activity Teachers Planner to be emailed to Principal Ma'am+ Class Log Signing + Pub Speaking Comp for CL: I-X (different venues)	Baisakhi Uploads: Subject Enrichment Activities Schedule for CL: I-X, PT 1/ FA I Date-sheet, Revision Schedule & Syllabus
14	15	16	17	18	19	20
Ambedkar Jayanti	Summer Holiday Homework Planning to be Done + Krishan Leela Auditions Starts	Summer Holiday Homework Planning to be Done	Ram Navami	Candidate for student council file nomination for Class: VI-X	Poster Making Comp (Classes I - IX) + Planting a Sapling for CL: Pre Nur- Prep II	Staff Off + Maths Teacher Orientation
21	22	23	24	25	26	27
Mahavir Jayanti	Earth Day + Two Days Campaigning + Special Assembly on Earth Day	Two Days Campaigning		Summer Camp & Mother's Day Circular to be Uploaded+ ICT 360 Tool training (vectr & Draw io)	Pub Speaking Comp for CL: I-VI (different venues) + Voting Process for Selection of Student Council for CL: VII-X + Poem Recitation for CL: Pre-Nur-Prep II	Class Log Signing + Parents Led Workshop on Career Guidance+ Krishan Leela Auditions Ends
28	29	30	1	2	3	4
	May TT & At a Glance to be emailed to Silky & Manisha, Cc to Principal + Summer Hol HW to be submitted + Ruby Rendezvous (Red Day Celebration-Pre Nur)	Uploads: TT & At a Glance + Syllabus Completion report to be emailed to Principal Ma'am, Cc to Manisha & Silky + Kiranpreet + Labour Day Spl Assembly				

- Friday Activity Period: 5,12 & 26: Pub Speaking Comp in groups on topic options given in March 2024(CI I&II + CI III&IV + CI V & VI + VII-IX)
- 5 April: Thumb and Finger Impression scene. (Pre Nur- Prep II)
- 12 & 26 April: Activities as per monthly planner theme (Pre Nur- Prep II)
- 19 April; Earth Day: Group Activity: Planting a Sapling (Pre Nur- Prep II) & Poster Making Comp (Classes I – IX)

# MAY 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	2	3	4
			Labour's Day + Deepti Ma'am Visited	Student Investiture Ceremony for Class: I-X	Attendance Register Completion & Signing (working days coord by Manisha & Kiranpreet) + Parent led Career Counselling Wrkshp for CL: VIII-X + IBM online Teacher Orientation 4:30 -5:30 pm	PTM for Classes: Pre-Nur - VIII + Class Log Signing+ IBM Online Parent Workshop VI to X (5 pm to 6 pm)
5	6	7	8	9	10	11
	Summer Holiday HW to be Compiled and email to Principal Ma'am & Coords+ + PT1 Classes: III-V Begins + FA I for Classes: I to V Begins	Summer Holiday HW to be discussed and Uploaded by CT	Founders Day + Chocolate Distribution		Parshuram Jayanti Students' Off	Mother's Day Celebrations
12	13	14	15	16	17	18
Mother's Day	PT1/ FA1 Exams: I-V ends + + PT1 Classes: VI to VIII Begins	Special days of July coord by Manisha & Kiran Preet + Activity Teachers Planner to be emailed to Principal Ma'am + Recap Day all activities Pre Nur- Prep II	Summer Break begins (Pre Nur -V) + Summer Camp Begins for Classes: I-V		PT1 Exams: VI-VIII ends + PTM Reports (Ink -signed & teachers' version) to be emailed to Principal, Cc to Manisha & Silky	PTM VI – X+ CBSE Art Integration workshop; Teachers going for Training: Ms. Shivika Dewan Ms. Girija Sharma Ms. Manisha Chhetri Mr. Anish Kant Sharma In DC Model Sec 7,Pkl
19	20	21	22	23	24	25
	Departmental meeting for CL: Nur-VIII + PT1 Classes: IX & X Begins + Summer Break begins (VI- VIII)		Reconduct of CBSE wkshp of Art Integration by Ms. Shivika and Ms. Girija	Buddha Purnima	Students' & Teaching Staff Off (Election Holiday)	Staff Off
26	27	28	29	30	31	1
	Diagnostic sheets of CL III to X (of exams till 24 May), PT I to be emailed to Princ, CC To Ms. Silky and all Coords + Reconduct of CBSE wkshp of Art Integration by Mr. Anish and Ms. Manisha	Summer break begins (IX & X)		July TT & At a Glance to be emailed to Silky & Coord, CC to Principal+ + Summer Camp Culminates (I to V)	Uploads: TT & At a Glance + Syllabus Completion report to be emailed to Principal Ma'am, Cc to Manisha, Kiranpreet, Ananya & Silky + Class Log Signing + Departmental Meeting for IX & X + PTM Reports (Ink -signed & teachers version) to be emailed to Principal, Cc to Manisha & Silky + Attendance Register Completion & Signing + Diagnostic sheets of PT I, IX & X to be emailed to Princ CC To Ms. Silky and all Coords	

## Pre Nur- Prep II: Photo Frame (Mother's Day)

- Poem Recitation (World Family Day)
- LO by Principal (Junior Classes)
- PT1 Classes: IX & X continuous in July

# JUN 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3	4	5	6	7	8
	Launch of the Digital Creativity and AI Skills Online Training Session 10:30 AM to 11:30 AM			Unleash creativity using Adobe Express. 3:30 PM to 5:00 PM		
9	10	11	12	13	14	15
		Creating posters, graphics, flyers using Adobe Express 3:30 PM to 5:00 PM		Yoga Circular to be Shared with Principal & Coords + Introduction to Generative AI - generating images using Adobe 3:30 PM to 5:00 PM	Circular for International Yoga Day to be uploaded	
16	17	18	19	20	21	22
Father's Day	Id-UI-Zuha (Bakar Id)	Animations and video storytelling with Adobe Express 3:30 PM to 5:00 PM		Circular Repeated with link for Yoga Day+ Working with PDFs and using Gen-AI assistant 3:30 PM to 5:00 PM	International Yoga Day: Online Morning Session by Yoga Teacher for Parents & Students	
23	24	25	26	27	28	29
	School Reopens for Teachers + Staff Visit to Old Age Home (Patiala)	Teacher Trainings' by HQ in School	Teacher Trainings' by HQ in School	Internal Teacher Trainings Discussion/Work+ Designing digital portfolios and webpages using Adobe Express 3:30 PM to 5:00 PM + Online Classes IX & X	Jul TT & At a Glance to be emailed to Silky & Manisha, CC to Principal + Online Classes IX & X  One to one Principal & Teacher interaction	Uploads: TT & At a Glance + Syllabus Completion report to be emailed to Principal Ma'am, Cc to Manisha & Silky + Online Classes IX & X

**Teachers' Training: DIGITAL CREATIVITY AND AI SKILLS – 3rd June to 31st July 2024**

**Where to Watch:** NCERT EVENTS YOUTUBE CHANNEL

30	1	2	3	4	5	6
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## JUL 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	1	2	3	4	5	6
	School Reopens after Summer Break for CL: Pre-Nur-X+ Krishna Leela Practice	Re-upload SOF Circular			Viewing for Movie Sparsh	Staff Off
7	8	9	10	11	12	13
	HQ Quarterly-planners to be uploaded + Submission of write up GOOD DEEDS		Holiday HW Report	Financial Literacy and Leadership Summit 9:00 am to 10:30 am	Fun Science experiments for CL: Pre Nur- Prep II	Graded Science Project Display CL: Vi to X + Class Log Signing+ working sat for III to V Cyber Safety Workshop
14	15	16	17	18	19	20
	Special days of August coord by Manisha & Kiranpreet + Activity Teachers Planner to be emailed to Principal Ma'am + Dept meeting: Fdb & Pkl tchrs discussed CL X performance in Science		Muharram		Show and tell For CL: Pre-Nur-Prep-2	CBSE CBP training for stress mgt, in school
21	22	23	24	25	26	27
			Cultural Week Celebration in School	Special Assembly on Kargil Vijay Diwas	Kargil Vijay Diwas + Inter School Poetry Competition in Doon International School, Mohali + Eco Club: Tree Plantation	Class Log Signing + Departmental Meeting + Inhouse Trng: "Nurturing the whole learner"+ CBSE Wrkshp in ATS Valley, Derabassi: "Learning Outcomes and Pedagogies- Tchr atnd Vivek, Kangana, Ruchi
28	29	30	31	1	2	3
		Aug TimeTable & At a Glance to be emailed to Silky & Manisha, CC to Principal Attendance Register Completion & Signing	Uploads: TT & At a Glance + Syllabus Completion report to be emailed to Principal Ma'am, Cc to Coords & Silky+			

### Pre Nur- Prep II:

- Paper Wallet Making (Paper Folding) Show & Tell (Seasons)

### Friday timings in July

# AUG 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
						PTM for all Classes
4	5	6	7	8	9	10
					Little Indian Lunch Box (Pre Nur-PrepII)	Online Classes for IX and X + Class Log Signing + ATS Inter-School Competition+
11	12	13	14	15	16	17
	Sanskrit Day + Uploads: Schedule for CL: I-X, PT 2/ FA II/ Half Yearly Date-sheet, Revision Schedule & Syllabus	Attendance Register Completion & Signing	Special days of Sep. coord by Manisha & Kiranpreet + Activity Teachers Planner to be emailed to Principal Ma'am + Special Assembly Independence Day + "HelpAge India" Talk	Independence Day		Staff Off + Online Classes for IX and X
18	19	20	21	22	23	24
	Raksha Bandhan	Workshop: Enhancing Personalized Learning Using AI (4:00-5:00 pm)			Janamashmi Celebrations+ National Space Day celebrations	Staff Off + Online Classes for IX and X
25	26	27	28	29	30	31
	Janmashtami			Sept TT & At a Glance to be emailed to Silky & Coords, CC to Principal	Uploads: TT & At a Glance + Syllabus Completion report to be emailed to Principal Ma'am, Cc to Coords & Silky +Story Reading by Moms (Pre Primary)	Online Classes for IX and X Class Log Signing + Attendance Register Completion & Signing

## Pre Nur- Prep II:

- Coloring Competition (National Symbols)
- Makhan Matki with cotton Dabing (Janmashtami)

# SEP 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
		Aryabhata Ganit Challenge Level 1+ Parent Survey discussed with Teachers	Parent led Career Counselling Wrkshp. for CL: VIII-X	Teachers Day celebration+ Krishna Leela Circular uploaded	CBSE Workshop on Strengthening Assessment And Evaluation Practices in Unison International School Attendee: Ms. Kiran	Ganesh Chaturthi Online Classes IX & X + Staff Off+ CBSE Workshop on Strengthening Assessment And Evaluation Practices Attendee: Ms. Kiran
8	9	10	11	12	13	14
	Uploading of Term 1 remarks & Marks on Portal	Grandheart Artsy Day (Students Design Cards for Grand) Parents: CL Pre Nur-Prep II		Special Assembly on Hindi Diwas + Half Yearly/FA/PT II for CL: I to VIII Begins	Class Log Signing + FA II Begins for Classes: I & II + PT II for Class III begins	Hindi Diwas+ Exam Day For CL III to VIII+ Regular Classes for I,II, IX & X till 2:30 pm and Off for Pre Primary Classes
15	16	17	18	19	20	21
Onam Eid-e-Milad (Prophet M'd)	Special days of Oct coord by Manisha & Kiranpreet + Activity Teachers Planner to be emailed to Principal Ma'am	Mail Magic Adventure (Edu Trip to Amravati Post Office) CL _ Nur – Prep II			Hindi Poem Recitation for CL: Pre-Nur-Prep II (Hindi Diwas)	Cyber Safety & Security- One Day In Chitkara International Attendees: Ms. Silky and Ms. Amrita
22	23	24	25	26	27	28
		FA II and PT II Exams End		Golden Glee Gathering Day(8. ( Introduction to and Commemoration of the Colour Yellow for Pre Nursery) Oct TimeTable & At a Glance to be emailed to Silky & Manisha, CC to Principal	Class Log Signing+ FA II for Classes: I & II ends + PT II for Class III ends + Half Yearly for CL: IV-VIII ends	Minor Sheets to be emailed to the CT+ Working Saturday for full school for Krishna Leela Rehearsal
					CBSE resource persons Trng (TOT)(attended by Principal Ma'am)	
29	30	1	2	3	4	5
	Uploads: TT & At a Glance + Syllabus Completion report to be emailed to Principal Ma'am, Cc to Manisha & Silky + papers shown to students +Marklist Exchange +Eve KL Practice starts (2 pm to 7 pm) + Online Classes for Class X Starts + Attendance Register Completion & Signing					

Pre Nur- Prep II:

- Hindi Rhymes (Hindi Diwas)

# OCT 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1	2	3	4	5
		Evening Rehearsal	Gandhi Jayanti	Evening Rehearsal for Krishan Leela	Election Off	Election Off
6	7	8	9	10	11	12
Evening Krishna Leela Rehearsals	Full Dress Evening Rehearsal	<b>Krishna Leela Day 1 +</b> Aryabhata Ganit Challenge Level 2 (11:30 TO 12:30 AM)	<b>Krishna Leela Day 2</b>	Ashtami+ <b>Krishna Leela Day 3+</b> Online Classes for Class X Ends	Navami Last Date for Uploading of Term I remarks & Marks on Portal	Dussehra
13	14	15	16	17	18	19
	Mid Term Examination Begins (Classes IX and X) + 8 Period Timetable will be followed	Special days of November coord. by Manisha & Kiranpreet + Activity Teachers Planner to be emailed to Principal Ma'am	World Food Day + Last day to deposit consent form	Uploads: Mock Preboard, Datesheet, Revision Schedule & Syllabus for Class X +	Inter-House Basketball Match: Sapphire House Vs Topaz House (yet to be Discussed)	PTM for Classes: Pre Nur-X + Class Log Signing
20	21	22	23	24	25	26
Karwa Chauth	Pasting of Term I (Major/Minor Sheets) in Academic Record Register	Pasting of Term I (Major/Minor Sheets) in Academic Record Register	Pasting of Term I (Major/Minor Sheets) in Academic Record Register	Pasting of Term I (Major/Minor Sheets) in Academic Record Register+ Critical Thinking wrksp+ Primary Computing Wrksp	PTM Reports (Ink -signed & teachers' version) to be emailed to Principal, Cc to Manisha & Silky + Inter-School Competition in Sacred Heart (Classes V-VIII)+ (Pasting of Term I Major/Minor Sheets) in Academic Record Register	Staff Off
27	28	29	30	31	1	2
+ Inter-School Competition in Sacred Heart (Classes V-VIII) 3 <sup>rd</sup> round and Closing Ceremony	Nov TT & At a Glance to be emailed to Silky & Manisha, CC to Principal + Mid Term Examination Ends (Classes IX and X) World Animal Day: Fancy Dress Event (Jungle Theme) Jungle Jamboree(Classes Pre-Nursery to Prep II) + Attendance Register	Special Assembly on Diwali + Uploads: TT & At a Glance + Syllabus Completion report to be emailed to Principal Ma'am, Cc to Manisha & Silky + PTM for Classes IX & X	Diwali Break Starts for Students	Diwali Break+ Halloween Day		

**Pre Nur- Prep II:**

- Fancy Dress (Jungle Safari) World Animal Day



- Stick Puppets (Dussehra)
- Online Classes for Class X (30 Sep – 10 Oct)

# NOV 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
					Diwali + Haryana Day (Holiday)	Govardhan Pooja (Holiday)
3	4	5	6	7	8	9
Bhai Dooj	Daily Online Classes (X) + Weekly Test (IX & X)+ Minor Test for(X) begins			Chatt Puja	Story Telling for CL: Pre-Nur-Prep II+ FRA Submission + SOF English Olympiad (IEO) (I to X)	Class Log Signing + Last date for ARAVALITEQ2.0 Registration
10	11	12	13	14	15	16
	Uploads: Date-sheet, Revision Schedule & Syllabus of PT III/FA III/PT II & Pre-Board I for CL: I-X + Last day to deposit trip money + Stack it high Sandwich Feast Prep I & II	SOF National Science Olympiad(NSO) (I to X) + Special Assembly on Guru Nanak Jayanti	ARAVALITEQ2.0	Special Assembly on Children's Day	Guru Nanak Jayanti	Staff Off
17	18	19	20	21	22	23
	Rock Art Adventure (Stone painting for Pre Primary)	Special days of Dec coord by Manisha & Kiranpreet + Activity Teachers Planner to be emailed to Principal Ma'am + Silver zone Olympiad Maths (I to X)		Outstation Trip VII to X		
24	25	26	27	28	29	30
Guru Tag Bahadur's Martyrdom Day				Thanksgiving Potluck (Pre Primary) +qAAQ International Cyber Olympiad (Class I-X) + Attendance Register Completion & Signing	Dec TT & At a Glance to be emailed to Silky & Manisha, CC to Principal + Mock Pre-board for Class X ends	Uploads: TT & At a Glance + Syllabus Completion report to be emailed to Principal Ma'am, Cc to Manisha & Silky+ Class Log Signing + Fun-races for CL: Pre-Nur-II + Adobe Wrksp

# DEC 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
		Fun Races Extravaganza Run through				Sports Event Fun Races Extravaganza (Pre-Nur to III)
8	9	10	11	12	13	14
	PT II/PT III/FA II Begins + Pre-board I for Class X Begins	Attendance Register + Class Log Signing				Staff Off
15	16	17	18	19	20	21
	Special days of Jan coord by Manisha & Kiranpreet + Activity Teachers Planner to be emailed to Principal Ma'am	Uploads: Date-sheet, Revision Schedule & Syllabus Pre-Board II for CL: X + <b>APAAR circular uploaded + one day Trip to Pinjore &amp; Kurukshetra circular uploaded</b>		<b>Topic to be Given to Students (Art Integrated Activity for Each Subject)</b>	<b>Last Date of APAAR Consent form</b>	
22	23	24	25	26	27	28
<b>Mathematics Day</b>	PT2/ FA III for Classes: I- IX ends + Pre-board I for Class X ends	Christmas special assembly and celebrations for classes Nur – X (	Christmas	Jan Time Table & At a Glance to be emailed to Silky & Manisha, CC to Principal + Veer Bal Diwas + <b>Last day for Consent form for one day Trip to Pinjore &amp; Kurukshetra + IT Practical</b>	Uploads: TT & At a Glance + Syllabus Completion report to be emailed to Principal Ma'am, Cc to Manisha & Silky + Maths Quiz for CL: I-X	Class Log Signing + Attendance Register Signing + PTM for Classes: Pre-Nur-X
29	30	31	1	Art Integrated Activity in regular periods & to be a part of Subject		4
Guru Tag Bahadur's Martyrdom Day	Winter Breaks for Teachers & Students					

**Pre Nur- Prep II: Math Mania (National Mathematics Day)**  
Muffin Decoration (Christmas Eve)

# JAN 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3	4
5	6	7	8	9	10	11
	School Reopens for Teachers + Uploads: Date-sheet, Revision Schedule & Syllabus of Final exam for CL: IX	PTM Reports (Ink - signed & teachers' version) to be emailed to Principal, Cc to Manisha & Silky	School Reopens for Class X (9am to 12:45 pm) + Pre-board II for Class X begins + Internal Assessment discussion of CL X	Internal Assessment discussion of CL X	HQ Quarterly-planners to be uploaded	Staff Off Upload revision assignment I
12	13	14	15	16	17	18
Final Exam Syllabus to be Shared	<b>Submission of Internal Assessment Marks</b>	Makar Sankranti Holiday	School Reopens for all Classes + CL IX 1 Hr Class Test Begins	Special days of Feb coord by Manisha & Kiranpreet + Activity Teachers Planner to be emailed to Principal Ma'am+ Last date for fee deposit+ one day Trip to Kurukshetra		<b>Uploading of Internal Assessment marks</b> Staff Off Upload revision assignment II
19	20	21	22	23	24	25
	Pre Board II Ends for CL X				PTM Reports (Ink -signed & teachers' version) to be emailed to Principal, Cc to Manisha & Silky "Flag Fiesta" for Pre Primary + Spl Assembly on Republic Day Classes I - X + <b>CBSE Wrksp Sensitization program on Financial Literacy and Use of Digital tools (2:40-4:40 pm) FRA I Assignment</b>	Farewell (IX & X)
26	27	28	29	30	31	1
Republic Day	Feb TimeTable & At a Glance to be emailed to Silky & Manisha, CC to Principal			Uploads: TT & At a Glance + Syllabus Completion report to be emailed to Principal Ma'am, Cc to Manisha & Silky	Poem Recitation for CL: Pre-Nur-Prep 2+ Class Log+ Attendance Register Completion and Signing + Fun Science Experiments for Pre Primary	

PTM Class X after Dispersal (28-31 Jan)

PTM Class IX after Dispersal (31 Jan-7 Feb) 2:40 to 3:10 pm

# FEB 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
						Staff Off + Upload revision assignment III
2	3	4	5	6	7	8
				Magic Show (Pre Nur-CL II) + Attendance Register Signing	FRA II Assignment + Silver Zone IOM Level 2	One day Trip to Pinjore (Nur – CL I) & Kurukshetra (CL II- VIII)+ Deworming Circular Uploaded
9	10	11	12	13	14	15
	Class Photograph (IV - CL VIII & CL- X) + Blessing Ceremony & Motivating Workshop for Class X (Admit Cards)	Class Log Signing+ Final Exam for Class IX Begins + Class Photograph (Pre Nur-III & Class IX) + Sample papers to be complied by the CTs + Reupload	Special days of March coord by Ananya & Kiranpreet + Activity Teachers Planner to be emailed to Principal Ma'am + Syllabus Completion for Final Exams + CTs to upload compiled sample papers on portal	Reupload Cyber Security Circular	Syllabus Completion Report for Final Exams to be emailed to Principal CC to Coordinators & Silky + 4 Period TT upload	Cyber Safety Workshop + Class X board Exam begins Upload revision assignment IV+ CL X (English Board Exam)
16	17	18	19	20	21	22
	Attendance Register Signing + Syllabus Completion Report for Final Exams to be emailed to Principal CC to Coordinators & Silky			CL X (Science Board Exam)+ Principal to go as RP to Shahabad	Mar TimeTable & At a Glance to be emailed to Kiran, Ananya & Silky, CC to Principal + Last Date: Creative Art/Article Submission	NEP 2020 CBSE CBP + upload Revision assignment V
23	24	25	26	27	28	1
	PTM Slots (10 mins each Student)to be emailed to Principal, Coords and Silky	CL X (Social Science Board Exam)	Shivratri Holiday	Uploads: TT & At a Glance + Final Exam for Class IX ends + Class Photograph (Emergency Cases) + PTM Slots to be uploaded + ICT Exam (IV to VIII)	Class Log + Attendance Register Completion and Signing + CL X (Hindi Board Exam)	

PTM Class IX after Dispersal (31 Jan-7 Feb)

Revision Schedule for Final Exams (13 Feb to 25 Feb)

# MAR 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
23	24	25	26	27	28	1
						<b>PTM Pre Nur – IX</b>
2	3	4	5	6	7	8
	Uploading of Term 2 remarks & Marks on Portal + Bridge Classes begins for new CL X + Final Exam for Classes Starts: IV-VIII	Re-Exam of IX (Maths)	Fun Worksheet/FA IV for Classes Starts: I-III	Re-Exam of IX (SST)		Internal Training (Strengthening Assessment and Evaluation Practices- 4 hrs by Kiran + Learning Outcomes and Pedagogies -2 hrs by Kangna,Vivek & Ruchi) Trng video recording to be done Re-Exam of IX (Science)
Re-Exam of IX						
9	10	11	12	13	14	15
	Class Log Signing+ CL X (IT Board Exam)	Last Date for Term 2 uploading remarks & Marks on Portal			Holi	Staff Off
16	17	18	19	20	21	22
	Final Exam/FA IV for Classes Ends: I-VIII	Class X board Exam ends + CL X (IT Board Exam)	Public Speaking activity topics to be uploaded	Special days of April coord by Manisha & Kiranpreet + Activity Teachers Planner to be emailed to Principal Ma'am + Minor Sheets to be emailed to the CT + Special days of April coord by Primary Coord	Major and Minor Sheets to be emailed to Prin & Coord	Final Report Card Day+ PTM for all Classes: Pre-Nur-IX
23	24	25	26	27	28	29
		Internal Training (Cyber safety- 4 hrs by Silky & Amrita +Art Integration-2hrs) by Anish, Girija, Sakshi Parul & Manisha) Tmg video recording to be done	Pasting of all Term 2 (Major/Minor) in Tchr Academic Record Register	Emailing & Pasting of all Term II (Master Sheets) in Academic Record Register	TT & At a Glance to be emailed to Principal Ma'am, Cc to Manisha & Silky <b>April TT &amp; Guidelines to be uploaded</b>	Uploads: TT & At a Glance to be emailed to Principal Ma'am, Cc to Manisha & Silky + Orientation
30	31	1	2	3	4	5
	PTM Reports (Ink -signed & teachers' version) to be emailed to Principal, Cc to Manisha & Silky +Attendance Register					

